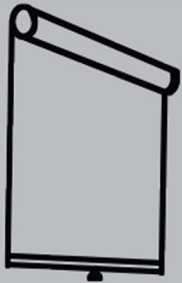
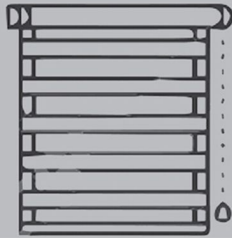


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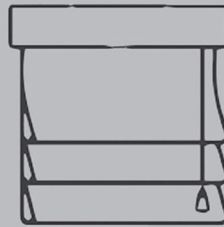
## Measuring Guide For Roller Shades



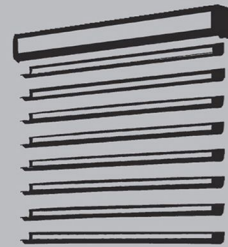
**Roller  
Blinds**



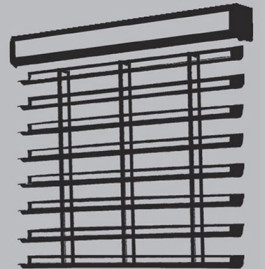
**Zebra  
Blinds**



**Roman  
Blinds**



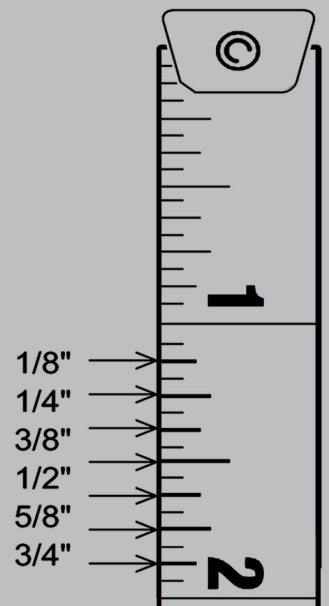
**Silhouette  
Blinds**



**Shangrila  
Blinds**

### Tools and Tips

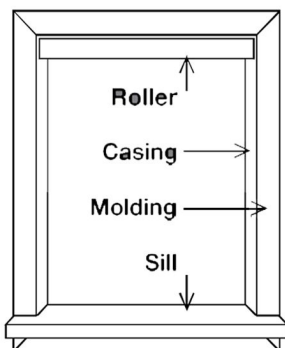
- Steel tape measure — do not use cloth tape
- Pencil
- Measurement Worksheet – see page 3
- Measure each window and identify window locations  
size variances are common
- Round measurements to the nearest 1/8"
- Clearly record measurements – width vs. height



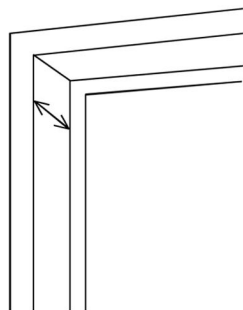
# Choose a Mount Type: Inside Mount or Outside Mount

## Inside Mount

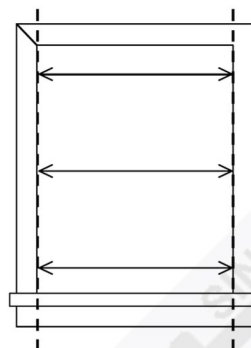
Window treatments are installed inside the window casing.



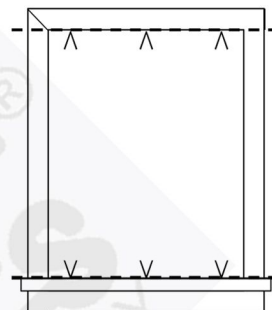
**Inside Mount Blind**



**Depth**



**Width**



**Height**

- Measure Depth:** See chart on next page to determine if window casing has enough depth for an inside-mount window treatment.
- Measure Width:** Measure the inside width of window casing in three places. Record narrowest measurement.
- Measure Height:** Measure the inside height from the top of window casing to top of sill in three places. Record longest measurement.

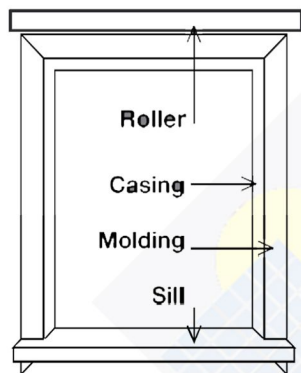
**Note:** Do not take any deductions for clearance. The manufacturer will take necessary deductions for a perfect fit.

Measure each window individually as size variances are common. Record all measurement.

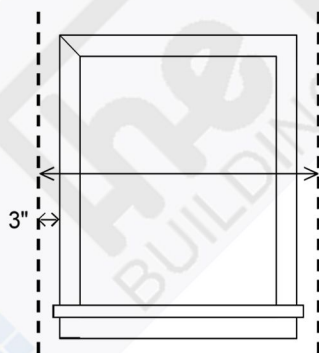
**Light Gaps:** On continuous loop, dual shade and motorized inside mounts, there is an  $\frac{1}{16}$ " light gap per side. On Smart Pull inside mounts there is approximately 1" of light gap on the pull cord side and just over  $\frac{1}{2}$ " on the opposite side. On cordless inside mounts, there is approximately  $\frac{3}{16}$ " of light gap per side. For optimal light and glare control, outside mount is recommended, or you may add a secondary soft window treatment (drapery or curtain) to hide the light gap on an inside mount.

## Outside Mount

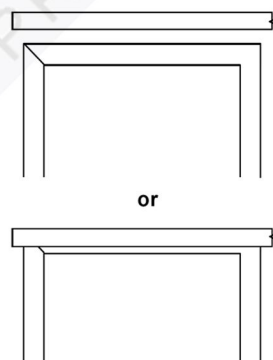
Window treatments are installed outside the window casing. Mount directly to wall or molding.



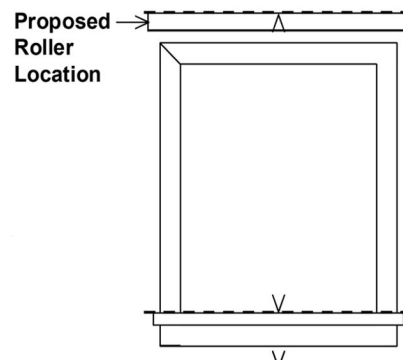
**Outside Mount Blind**



**Width**



**Roller Location**



**Height**

- Measure Width:** Measure width to be covered. We recommend 3" overlap on each side of the window (6" total) for optimum light control and privacy. Record measurement.
- Determine Roller Location:** Determine if roller will be on molding or above molding and mark spot.
- Measure Height:** Measure height to be covered from top of roller location to top of sill or lower if overlap is desired for additional light control and privacy. Record measurement.

**Note:** The manufacturer makes NO deductions on outside-mount installations

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# Mounting Considerations

## Reason for Choosing Inside Mount

### Clean Look

- Inside-mount treatments are installed inside the window casing, showcasing attractive window trim.
- The window opening frames the treatment for a finished, clean appearance.

### Allows Sill Space on Deep Windows

- In some deep-set windows, the window treatment can be installed to allow plants or other items to be placed in front of the window treatment on the sill.

## Limitations of Inside Mount

### Light Gaps

- A small deduction in the width and/or length is taken at the manufacturer to allow for proper operating clearance, and this causes a large gap on each side of the treatment, affecting the treatment's ability to darken a room.

### Obstructed View

- The stack (compressed portion of the window treatment when fully raised) will obstruct part of the view from the window.
- The amount of stack varies by product and control type.

### Architectural Obstacles

- Obstacles such as handles and cranks can interfere with the operation of inside-mount treatments.

## Reason for Choosing Outside Mount

### Improve Privacy and Light Control

- Light gaps on the side of the window treatment can be substantially diminished or eliminated.

### Fewer Installation Limitations

- Outside-mount window treatments are ideal for covering non-square windows.
- Outside-mount window treatments are installed higher than the window opening for an unobstructed view when fully raised.

### Architectural Obstacles

- Outside-mount window treatments can clear obstacles like handles and cranks.

### Enlarge the Look of a Small Window

- Increase overlap above and below or to each side of the window.

### Hide Window Trim


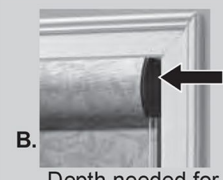
- Outside-mount treatments can easily hide unattractive window trim.

## Limitations of Outside Mount

### Required Surface Above Window Frame

- Outside-mount brackets require at least 2" of flat surface above window or on window frame for mounting brackets; projection brackets can be ordered if needed to clear frame or molding.

## Inside Mount Window Casing Minimum Depth Requirements

<p><b>A. Flush Mount:</b> If the window casing is deep enough to mount the entire shade inside of it, this is called a flush mount.</p> <p><b>B. Partially Recessed:</b> A partially recessed window treatment is where the depth of the window casing is less than the space necessary for a flush mount.</p>			
		A. Depth needed for Flush Mount	B. Depth needed for Partially Recessed
Roller & Solar Shades	Control Type		
No Valance	Continuous-loop/Motorized	4 1/8"	3/4"
	Cordless/Smart Pull	2 1/2"	2"
	Dual Shade	4 1/2"	3/4"
Small Cassette Valance	Continuous-loop/Motorized	3 5/8"	1 3/8"
	Cordless/Smart Pull	3 1/2"	1 1/2"
Medium Cassette Valance	Continuous-loop/Motorized	4 1/4"	1 3/4"
	Cordless/Smart Pull		1 3/4"
Large Cassette Valance	Continuous-loop/Motorized	5 1/2"	1 3/4"
	Dual Shade		
Square Corner Valance	Continuous-loop/Motorized	3 3/8"	1 3/8"
	Cordless/Smart Pull		

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# Measuring and Ordering Worksheet

**Window #1** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

Measure width of window in 3 places  
and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

Measure height of window in 3 places  
and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type: ☐ Inside ☐ Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down  
(Cellular, Pleated, Roman, and  
Natural Shades)

☐ Sun Up/Sun Down  
(Cellular & Pleated Shades only)

☐ Cornice: \_\_\_\_\_

☐ Valance: \_\_\_\_\_

☐ Other: \_\_\_\_\_

**Window #2** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

Measure width of window in 3 places  
and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

Measure height of window in 3 places  
and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type: ☐ Inside ☐ Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down  
(Cellular, Pleated, Roman, and  
Natural Shades)

☐ Sun Up/Sun Down  
(Cellular & Pleated Shades only)

☐ Cornice: \_\_\_\_\_

☐ Valance: \_\_\_\_\_

☐ Other: \_\_\_\_\_

**Window #3** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

Measure width of window in 3 places  
and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

Measure height of window in 3 places  
and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type: ☐ Inside ☐ Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down  
(Cellular, Pleated, Roman, and  
Natural Shades)

☐ Sun Up/Sun Down  
(Cellular & Pleated Shades only)

☐ Cornice: \_\_\_\_\_

☐ Valance: \_\_\_\_\_

☐ Other: \_\_\_\_\_

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